

ORDINANCE NO. 399

AN ORDINANCE AMENDING AND COMPILING PREVIOUS ORDINANCES IN REGARDS TO THE DRAIN CIVIC CENTER ADVISORY COMMITTEE AND REPEALING ORDINANCE NO. 311 AND ORDINANCE NO. 366

WHEREAS, in 1985 the City of Drain established a Civic Center Advisory Committee by ordinance and since then has amended sections of ordinances in regards to the number of members and meeting times.

THE CITY OF DRAIN ORDAINS AS FOLLOWS:

SECTION 1. The City Council of the City of Drain is responsible for the maintenance and operation of the Drain Civic Center and for developing policies and guidelines for the use of the Drain Civic Center. The operation and maintenance of this building should be as nearly self-supporting as possible in order that it not be an unusual burden on the taxpayers of the City of Drain. Therefore, an advisory committee should be established to advise the City Council in these matters.

SECTION 2. The following sections are hereby adopted as part of the City of Drain's Administration Code:

2.305 Advisory Committee.

(1) The Civic Center Advisory Committee shall consist of five members appointed by the City Council for terms of three years, said terms to be staggered in such a manner that at least one position shall be appointed in each year of three consecutive years.

(2) Preferably members shall be residents of the City of Drain, however, members may be selected from the Community at Large.

(3) No member shall be an employee or officer of the City, but a member of the City Council or their designee (City Administrator and/or Administrative Assistant) shall serve as an ex official non-voting member.

(4) The Advisory Committee shall elect a chairperson and such other officers as it deems necessary.

2.310 Quorum.

A majority of the voting members of the Advisory Committee shall constitute a quorum.

2.315 Meetings.

The Advisory Committee shall meet every two months at a regular time and place fixed by the Committee. Special meetings may be called at any time by the chairperson or by two members, provided that notice of such meetings shall be given as provided in Section 2.105 of the City of Drain's Administration Code.

2.320 Employment of Staff.

The Advisory Committee, upon approval of the City Council, shall have power and authority to pay for services and such other expenses as such committee may lawfully incur, including the necessary disbursements incurred by its members in the performance of their duties as members of said Committee, out of such funds as are theretofore placed at the disposal of the Committee by the City Council.

2.325 Powers and Duties Generally.


It shall be the duty of the Advisory Committee, and it shall have the power, except as otherwise provided by law, to recommend and make suggestions to the City Council and to all other public authorities concerning the development and use of the Drain Civic Center and grounds to take all action necessary to carry out the provisions of all codes of operation approved by the City Council and the responsibility specified in those codes.

2.330 Vacancies.


A vacancy on the Advisory Committee, unless caused by expiration of a term of office, shall be filled by appointment in the same manner as original appointments for the remainder of the un-expired term of office of the member who leaves the office vacant.

SECTION 3. All ordinances in conflict herewith are hereby repealed including Ordinance No. 311 and Ordinance No. 366.

PASSED BY THE CITY COUNCIL OF THE CITY OF DRAIN, DOUGLAS COUNTY, OREGON, THIS 11TH DAY OF JULY 2005.


Suzanne Anderson, Mayor

ATTEST:


Carl A. Patenode, City Administrator